



Newport Minster – Photography Volunteer Role Profile

Role	Volunteer Photographer
Location	Newport Minster and Parish Centre
Times/days	Ad-hoc as required – booked in advance
Reporting to	Community Engagement Coordinator and Commercial Officer
DBS	None

Newport Minster is the principal church of the Isle of Wight, a Grade 1 listed building, and is a focus for both church and community from all parts of the Island. It is a venue for major church festivals, and recognises the distinctive nature of the Island community.

As a place of worship, we host Island civic and major services welcoming around 700 people to our Remembrance Day Service.

As a place of historic interest, we welcomed 30,000 visitors each year before the pandemic to discover our fascinating history going back almost 1000 years. Visitors also seek a quiet and reflective space for prayer or contemplation.

As a spiritual focus for the Island we enjoy diverse occasions such as live music, theatre, community events and provide a point of engagement with those of other faiths or no faith. We regularly host exhibitions showcasing local artists and local history. The Minster is used as a place of learning providing lectures by local societies and as a space for educational visits. Our weekday café provides refreshments and companionship for those visiting the Minster.

The Minster is a registered charity and relies on volunteers in all areas of our work. We welcome applications from people of all faith/no faith backgrounds for this role.

Photography Volunteers

We are looking for a volunteer photographer to support us with capturing images of our buildings, services and events. Images will be used for publicity on social media, printed materials and our website. We also need images as part of our evaluation process to capture our activities and outcomes. Photography volunteers will work on an ad-hoc basis as required.

The role will include (but isn't restricted to) the following:

- Taking photographs for use in digital and print media and for evaluation purposes
- Photographing staff, volunteers and supporters at various organised events
- Processing and editing photographs
- Obtaining written consents for all taking part at the time of taking photographs

Person Specification:

We are looking for people who:

- Have Digital Photography skills to a high standard
- Have a friendly, welcoming and approachable manner
- Are comfortable promoting the work of Newport Minster
- Are interested in local history, culture and community
- Can work effectively in a team of volunteers
- Can be flexible in their approach to work and work on their own initiative
- Are happy to work some evenings and weekends
- Have an eye for detail
- Lots of enthusiasm
- Good communication skills

Other information

Training will be given for this role including

- Customer service
- Visitor welcome
- Dementia friends
- History and heritage
- Basic Safeguarding Awareness

A full induction will also be carried out.

All volunteers must provide two references and complete an application form.

Photography volunteers may be required to work some evenings and weekends.

Copy of ownership and licensing agreement – to be signed before first shift

The Photographer retains ownership and copyright of photos taken for Newport and Carisbrooke PCC (registered charity 1170906). However, the Photographer hereby grants Newport and Carisbrooke PCC a perpetual, royalty-free, non-exclusive license to use and to publish any and all photos taken in connection with this Agreement, individually or in connection with other material, in any and all media now or hereafter known, including the internet, for any purpose whatsoever. The Photographer agrees this license granted to Newport and Carisbrooke PCC includes the right to alter or edit the photos without restriction and without the Photographer's prior inspection or approval. Newport and Carisbrooke PCC agree to attribute general photo credit to the Photographer when known, but cannot guarantee specific photo credit for each and every instance in which a photo taken by the Photographer may be used.